



## Racquetball Canada Hall of Fame Selection Policy

### 1. Purpose

The purpose of the Racquetball Canada Hall of Fame is to honour those who have distinguished themselves as being;

- i. an exceptional athlete or member of an exceptional team; or
- ii. a person who has made a significant contribution as a builder of sport.

### 2. Establishment of Selection Policy

The policy is developed and implemented by the Racquetball Canada Board of Directors. The Board of Directors has the power to amend the policy and the Board of Director's interpretation of the policy will be final.

### 3. Categories of Members

There shall be two categories in which someone can be elected into the Racquetball Canada Hall of Fame.

#### a) Athlete

- i. Individual – a competitor in a singles event(s) or an outstanding individual from a team event.
- ii. Team – a team is more than one athlete (such as doubles, athletes taking part in a team event, or a team named for a specific competition) and as a unit achieves an outstanding accomplishment.

#### b) Builder

- i. A Builder is an individual or group of individuals whose efforts as leaders, administrators, officials, coaches, business leaders, media or in other roles make an outstanding contribution to the sport.

### 4. Eligibility

#### a) Athlete

- i. Any individual or team (amateur or professional) who has achieved outstanding and extraordinary success in Canada or as a Canadian competing abroad, demonstrates exemplary attitudes and/or personal characteristics and makes a defining contribution to the sport of racquetball and/or Canadian society.
- ii. Athletes shall not be considered for induction until three years after retirement from major championship competition or following a particularly outstanding athletic achievement that warrants special recognition.

#### b) Builder

- i. Any individual who has made an outstanding and extraordinary contribution to amateur or professional sport in Canada other than a competitor, demonstrates

exemplary values and/or personal characteristics and makes a defining contribution to sport and/or Canadian society.

- ii. Those who are professional promoters, sponsors or fundraisers are not eligible for consideration.
- iii. A Builder may be either active or inactive at the time of their consideration.

- c) There will be an annual review of Canadians who have won gold medals at the World Championships or Pan Am Games to ensure that those with particularly outstanding achievements are being recognized.
- d) Any Athlete or Builder who has been nominated but not elected by the Hall of Fame Selection Committee ("the Selection Committee") shall remain eligible for consideration for the next three consecutive years. After a period of three years of being nominated but not elected to the Hall of Fame that Athlete's or Builder's name will be removed from consideration until nominated again. There will be a two year waiting period before the nomination can be submitted.
- e) Nominations can be made posthumously for either category.

#### **5. *Nomination of Candidates***

- a) Nominations can be made by any Canadian individual or Canadian organization (sports or otherwise).
- b) Nominations can be made by members of the Selection Committee, however each member cannot submit more than two new nominations for each election proceeding.
- c) Nominations shall be submitted to the Executive Director of Racquetball Canada using the Racquetball Canada Hall of Fame Nomination Form and should include all the information pertinent to the record and merit of the nominee.
- d) The deadline for nominations for any calendar year is midnight CST, January 31<sup>st</sup>.

#### **6. *Hall of Fame Selection Committee***

- a) The Board of Directors will appoint the members of the Selection Committee for a 3 year term on a rotating basis and designate a Chair of the Committee for a renewable one year term.
- b) The purpose of the committee will be to recommend nominees annually to the Board of Directors for induction into the Racquetball Canada Hall of Fame.
- c) The Selection Committee will be comprised of five members and in appointing the members the Board of Directors shall take into consideration the importance of having representation from all regions of Canada.
- d) Appointments to the Selection Committee by the Board of Directors may be made at any time to fill vacancies. In the event that a member of the Selection Committee is temporarily unavailable, a substitute may be appointed by the President of the Board of Directors.
- e) In an unavoidable circumstance, the Board of Directors can act as the Selection Committee.

**7. Selection & Approval Process**

- a) The Selection Committee will meet within 45 days of the close of nominations.
- b) Members of the Selection Committee will receive a copy of all nominations at least 30 days prior to the selection meeting.
- c) Final selection of the recommended candidates will be determined by a vote of the Selection Committee, with each member holding one vote. A voting quorum will be a majority of the Selection Committee members appointed by the Board of Directors.
- d) A maximum of two (2) Athletes and one (1) Builder will be elected each year. An annual selection is desirable but not mandatory.
- e) In recognition that the Hall of Fame is being implemented several years after the inception of the sport and the number of worthy candidates, there will be additional Hall of Fame Members accepted in the first year of the Hall of Fame program where the Selection Committee will select a maximum of six (6) nominees from either the Athlete and Builder categories or a combination of both for induction as Honoured Members;
- f) Each Selection Committee member will vote by using a ballot where the committee member lists, in order of priority, the names of the Athletes up to the number designated for selection and similarly the names of the Builders. The ballots will be counted by assigning one point to the last nominee, two points to the second last, etc. with the successful nominees being the ones with the most points. Nominees who are tied for the final position in the quota shall have their names resubmitted for a second vote. In the event of a second tie, the chair will cast the deciding vote.
- g) The Selection Committee Chair will forward the recommended inductees to the President of the Board of Directors for approval by the Board of Directors. The Chair of the Board or designate will notify each new inductee and the nominators of all inductees. The names of the Inductees will be publicly released after the notification of all the Inductees.

**8. Confidentiality**

Members of the Board of Directors and the Selection Committee shall not disclose the results prior to Racquetball Canada's public announcement or the particulars related to the voting and approval process related to any nominees.

**9. Removal of a Member from the Hall of Fame**

- a) The decision to remove a Member from the Racquetball Canada Hall of Fame shall be done upon the recommendation of the Selection Committee to the Board of Directors. The recommendation of the Selection Committee shall be based on evidence and guided by the principles of fairness and shall only be made after the Committee has ascertained the relevant facts relating to the case under consideration.
- b) The Selection Committee will consider the removal of a Hall of Fame Member if:
  - i. The Member has been convicted of a criminal offense; or
  - ii. The conduct of the Member:
    - 1. Constitutes a significant departure from generally recognized standards of public behaviour which is seen to undermine the

credibility, integrity or relevance of the Hall of Fame or detracts from the original ground upon which the induction was based or;

2. Has been subject to official sanction such as a fine or a reprimand by an adjudicating body, professional association or other organization.

c) The removal of a Hall of Fame Member is the sole sanction for a Member inducted to the Hall of Fame.

d) The removal procedure is as follows:

- i. A request to consider the removal of a Hall of Fame Member may be made by any person in writing to the Chair of the Selection Committee.
- ii. If the chair of the Selection Committee, in consultation with the President of the Board of Directors, determines that the grounds for removal are considered to be insufficient the Chair of the Selection Committee will send a reply to the person who made the request.
- iii. If the Chair of the Selection Committee, in consultation with the President of the Board of Directors, determines that there may be reasonable grounds for removal of the Hall of Fame Member, the request will be forwarded to the Board of Directors for consideration.
- iv. The Board of Directors will consider the request and if in its opinion there are insufficient grounds to proceed further the President of the Board of Directors will send a reply to the person who made the request.
- v. If the Board of Directors determines that there may be reasonable grounds for removal of the Hall of Fame Member the request will be subject to the remainder of the removal process.
- vi. The President of the Board of Directors will send a written notice by registered mail advising the Member that the removal is under consideration on the basis of the allegations of fact set out in the notice. The notice will advise the Member that, within the time prescribed in the notice, they may
  1. Resign from the Racquetball Canada Hall of Fame;
  2. Make representation respecting the matter under consideration of any allegation of fact set out in the notice;The notice will also indicate that the removal process will continue, even if the Member omits to reply within the prescribed time.
- vii. If the Member chooses to resign from the Racquetball Canada Hall of Fame, the Member shall notify the President of the Board of Directors in writing within the time prescribed in the notice. After the acceptance of the Member's resignation by the Board of Directors, the Member's name will be struck from any list held by the Racquetball Canada Hall of Fame and the Member must return any forms of recognition presented at the time of induction.
- viii. If the Member elects to make representation respecting the matter under consideration or any allegation of fact set out in the notice the Member or their representative may, within the time prescribed in the notice or as otherwise authorized by the Board of Directors, make representation in writing.

- ix. If, within the time prescribed in the notice or as authorized by the Board of Directors, the Member fails to reply to the notice, the Board of Directors will review the case in accordance with the following process.
- x. If the Member has made representation, all relevant documentation will be sent to the Board of Directors for its consideration. After due consideration and consultation with the Selection Committee, the Board of Directors will submit a report that contains its findings and recommendations with respect to whether or not to remove the Member's membership.
- xi. The Board of Directors will pass a resolution, in accordance with the recommendation of this report,
  - 1. To either advise the Member that they will remain a Racquetball Canada Hall of Fame Member in good standing; or
  - 2. To remove the Member's appointment to the Racquetball Canada Hall of Fame.
- xii. Notice of the removal of the person's appointment to the Racquetball Canada Hall of Fame will be published as appropriate.

#### **10. Recognition**

- a) New inductees will be recognized in each year at the banquet held at the Racquetball Canada Canadian Championships.
- b) All inductees will be invited to attend the ceremony;
- c) Inductees will receive a commemorative award;
- d) A biography for each Hall of Fame inductee will be developed that recognizes their accomplishments and will be published on the Racquetball Canada website and if possible posted in a permanent location.
- e) A press release will be circulated announcing the inductees at the time of selection and also at the time of induction.

#### **11. Supporting Documents**

- a) Athlete Hall of Fame Nomination Form
- b) Builder Hall of Fame Nomination Form