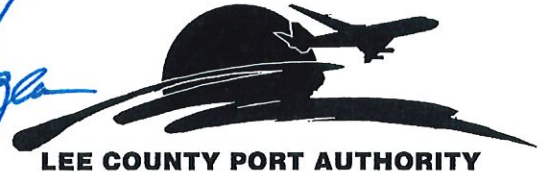


MEMO TO: Pete Dupre
Finance

FROM: Gregory S. Hagen
Senior Assistant Port Authority Attorney



DATE: May 21, 2018

SUBJECT: Port Authority Budget Amendment
Resolution 18-05-14-PA
BOPC-2606

As requested, I have initialed the attached Budget Amendment Resolution to amend the Account String. In the past, the Clerk's Office has required a memo from our office approving similar changes. If that is the case, let me know. Otherwise, please post a copy of the correct Resolution on the Port Authority website per our past practice.

Let me know if you have any questions.

GSH/slk

Attachment

cc: Ben Siegel, Administration
Brian McGonagle, Finance

RESOLUTION

Amending the Lee County Port Authority Budget for additional revenues and expenditure during Fiscal Year 2017-18.

WHEREAS, in compliance with Florida Statutes 129.06 (e), it is the desire of the Board of Port Commissioners of Lee County, Florida to amend the adopted budget for additional revenues and appropriations for Fiscal Year 2017-18.

41200 - LCPA Operating Fund

ESTIMATED REVENUES

UE5120041200.421000.9000	Fund Balance Appropriated	250,000
	Total Estimated Revenues	\$250,000

APPROPRIATIONS

	Other Contracted Services	250,000
	Total Estimated Appropriations	\$250,000

JDH
~~WB5131541200.503490-~~
WB5131541200.503490

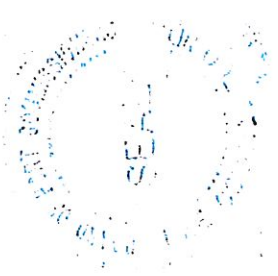
NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of Lee County, Florida, that the Lee County Port Authority Budget is hereby amended its revenue and appropriation accounts.

The foregoing Resolution was offered by Commissioner Kiker who moved its adoption. The motion was seconded by Commissioner Manning and upon being put to a vote, the vote was as follows:

Brian Hamman	<u>Aye</u>
Larry Kiker	<u>Aye</u>
Frank Mann	<u>Aye</u>
John E. Manning	<u>Aye</u>
Cecil L. Pendergrass	<u>Aye</u>

Done and adopted by the Board of Port Commissioners this 3rd day of May 2018

ATTEST: CLERK OF THE CIRCUIT COURT	BOARD OF PORT COMMISSIONERS LEE COUNTY, FLORIDA
BY: <u>Melinda Butler</u> Deputy Clerk	BY: <u>Cecil L. Pendergrass</u> Chairman Commissioner Cecil L. Pendergrass Lee County Board of County Commissioners District 2
APPROVED AS TO LEGAL FORM:	
BY: <u>Gregory J. Hagan</u> Office of the Port Attorney	



BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

1. **REQUESTED MOTION/PURPOSE:** Request Board approve a Budget amendment to the FY 2017-18 Lee County Port Authority Operating Budget to properly reflect the costs of the US Customs and Border Protection (CBP) Service Fee Agreement.
2. **FUNDING SOURCE:** N/A
3. **TERM:** N/A
4. **WHAT ACTION ACCOMPLISHES:** Increase the current year's budgeted expenses and revenues to properly reflect these costs

5. **CATEGORY:** 5.
Consent Agenda

6. **ASMC MEETING DATE:** 4/17/2018

7. **BoPC MEETING DATE:** 5/3/2018

8. AGENDA:

- CEREMONIAL/PUBLIC PRESENTATION
- CONSENT
- ADMINISTRATIVE

9. REQUESTOR OF INFORMATION:

(ALL REQUESTS)
NAME Ben Siegel

DIV. Administration

10. BACKGROUND:

A budget amendment of \$250,000 is required for unbudgeted expenses as it relates to Section 481 of the Service Fee Agreement between the Lee County Port Authority and U.S. Customs and Border Protection (CPB). The Service Fee Agreement allows the Airport to reimburse CPB so they can adequately staff their operation for scheduled international service. This amendment is necessary to provide funding for the remainder of this fiscal year. In future years, if this arrangement with CBP is still available to airports, this expense, if necessary and supported by similar circumstances, will be budgeted annually in the Lee County Port Authority's operating budget and included in the calculation of rates and charges. Spending estimates that exceed the Executive Directors' authority will be brought to the Board for approval each fiscal year. The following table summarizes the changes in both revenues and expenses.

	FY 2017-18 Approved Budget	FY 2017-18 Amended Budget	Proposed Budget Amendment
Expenses			
Other Contracted Services	\$5,879,821	\$6,129,821	\$250,000
Revenues			
Fund Balance	\$16,175,376	\$16,425,376	\$250,000

Attachment: Budget Amendment

11. RECOMMENDED APPROVAL

DEPUTY EXEC DIRECTOR	COMMUNICATIONS AND MARKETING	OTHER	FINANCE	PORT ATTORNEY	EXECUTIVE DIRECTOR
<i>Benjamin R. Siegel</i>	<i>Victoria B. Moreland</i>	<i>N/A</i>	<i>Brian W. McGonagle</i>	<i>Gregory S. Ragen</i>	<i>Jeffrey A. Mulder</i>

**12. SPECIAL MANAGEMENT COMMITTEE
RECOMMENDATION:**

APPROVED X (6-0)
APPROVED as AMENDED
DENIED
OTHER

13. PORT AUTHORITY ACTION:

APPROVED X Kiker/Manning
APPROVED as AMENDED
DENIED
DEFERRED to
OTHER