

RESOLUTION

Amending the Lee County Port Authority Budget for additional revenues and expenditure during Fiscal Year 2023-24

WHEREAS, in compliance with Florida Statutes 129 06 (e), it is the desire of the Board of Port Commissioners of Lee County, Florida to amend the adopted budget for additional revenues and appropriations for Fiscal Year 2023-24

**41200 - RSW Operating Fund**

**ESTIMATED REVENUES**

UE5120041200 421000 9000 Fund Balance Appropriated 2,209,000

**Total Estimated Revenues \$2,209,000**

**APPROPRIATIONS**

VF5132541200 505281 Attractive Items 89,000

VB5131541200 506430 Vehicles & Rolling Stock 2,120,000

**Total Estimated Appropriations \$2,209,000**

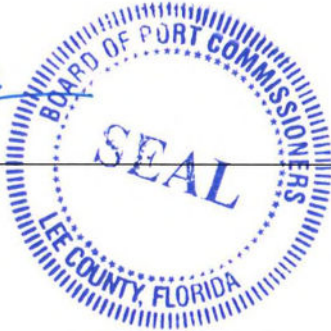
NOW, THEREFORE, BE IT RESOLVED by the Board of Port Commissioners of Lee County, Florida, that the Lee County Port Authority Budget is hereby amended its revenue and appropriation accounts

The foregoing Resolution was offered by Commissioner Pendergrass who moved its adoption. The motion was seconded by Commissioner Ruane and upon being put to a vote, the vote was as follows

|                     |               |
|---------------------|---------------|
| Mike Greenwell      | <u>ABSENT</u> |
| Brian Hamman        | <u>AYE</u>    |
| Cecil L Pendergrass | <u>AYE</u>    |
| Kevin Ruane         | <u>AYE</u>    |
| Raymond Sandelli    | <u>AYE</u>    |

Done and adopted by the Board of Port Commissioners this 9th day of November 2023

ATTEST: **BOARD OF PORT COMMISSIONERS**  
**CLERK OF THE CIRCUIT COURT**  
 BY: Melina Butler Deputy Clerk BY: Sam An Chairman  
 APPROVED AS TO LEGAL FORM:  
 BY: Arden R. Fowler Office of the Port Attorney



# BOARD OF PORT COMMISSIONERS OF THE LEE COUNTY PORT AUTHORITY

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| <p>1. <b>REQUESTED MOTION/PURPOSE:</b> Request Board approve a Budget Amendment in the FY 2023/2024 Lee County Port Authority Operating Budget to increase the budgeted operating expenses and revenues for Southwest Florida International Airport</p> <p>2. <b>FUNDING SOURCE:</b> Net revenues from Lee County Port Authority Operating Funds</p> <p>3. <b>TERM:</b> N/A</p> <p>4. <b>WHAT ACTION ACCOMPLISHES:</b> Increases the current year's budgeted expenses and revenues</p> | <p>5. <b>CATEGORY:</b> 4<br/>Consent Agenda</p> <hr/> <p>6. <b>ASMC MEETING DATE:</b> 10/17/2023</p> <p>7. <b>BoPC MEETING DATE:</b> 11/9/2023</p> |
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| <p>8. <b>AGENDA:</b></p> <p><input type="checkbox"/> CEREMONIAL/PUBLIC PRESENTATION</p> <p><input checked="" type="checkbox"/> CONSENT</p> <p><input type="checkbox"/> ADMINISTRATIVE</p> | <p>9. <b>REQUESTOR OF INFORMATION:</b><br/>(ALL REQUESTS)<br/>NAME <u>Brian W. McGonagle</u></p> <p>DIV. <u>Administration</u></p> |
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**10. BACKGROUND:**

On September 8th, 2022, the Board approved the purchase of up to thirteen (13) vehicles in FY22/23 within the framework of the approved FY 22/23 annual budget. These vehicles are part of the Port Authority's vehicle replacement program – a portion of which gets replaced each year. Additionally, on January 19, 2023, the Board approved the purchase of eighteen (18) vehicles in FY22/23 as part of the Board approved program for the Airport Police Department (APD) to provide each APD patrol officer with a patrol vehicle for take home and on-shift purposes. Due to supply chain issues, eighteen (18) of the planned vehicle purchases listed above were not received before the end of the fiscal year. There were also nine (9) vehicles delivered but not equipped before the end of the fiscal year. In order to complete the purchase of the remaining eighteen (18) vehicles and to complete the installation of the necessary equipment of the nine (9) vehicles delivered, staff is requesting a budget amendment for the FY23/24 budget. A summary of the vehicles and their cost is attached.

The following table summarizes the proposed changes in both revenues and expenses.

**11. RECOMMENDED APPROVAL**

| DEPUTY EXEC DIRECTOR | COMMUNICATIONS AND MARKETING | OTHER | FINANCE        | PORT ATTORNEY    | EXECUTIVE DIRECTOR |
|----------------------|------------------------------|-------|----------------|------------------|--------------------|
| Brian W. McGonagle   | Victoria B. Moreland         | N/A   | David W. Amdor | Andrea R. Fraser | Benjamin R. Siegel |

|  |   |
|--|---|
| <p>12. <b>SPECIAL MANAGEMENT COMMITTEE RECOMMENDATION:</b></p> <p>APPROVED <input checked="" type="checkbox"/> (7-0)</p> <p>APPROVED as AMENDED</p> <p>DENIED</p> <p>OTHER</p> | <p>13. <b>PORT AUTHORITY ACTION:</b></p> <p>APPROVED <input checked="" type="checkbox"/> Pendergrass/Ruane with Greenwell absent (4-0)</p> <p>APPROVED as AMENDED</p> <p>DENIED</p> <p>DEFERRED to</p> <p>OTHER</p> |
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**Background (continued)**

| <b>RSW</b>                 | <b>FY 2023/24<br/>Adopted Budget</b> | <b>FY 2023/24<br/>Forecast</b> | <b>Variance</b>    |
|----------------------------|--------------------------------------|--------------------------------|--------------------|
| <u>Operating Expenses:</u> |                                      |                                |                    |
| Vehicles and Rolling Stock | \$730,538                            | \$2,850,538                    | \$2,120,000        |
| Attractive Items           | \$154,000                            | \$243,000                      | \$89,000           |
| <b>Total</b>               | <b>\$884,538</b>                     | <b>\$3,093,538</b>             | <b>\$2,209,000</b> |
|                            |                                      |                                |                    |
| Fund Balance Appropriated  | \$27,182,147                         | \$29,391,147                   | \$2,209,000        |
| <b>Total</b>               | <b>\$27,182,147</b>                  | <b>\$29,391,147</b>            | <b>\$2,209,000</b> |
|                            |                                      |                                |                    |

**Attachments:**

1. Budget Amendment Resolution
2. Summary of FY23 Outstanding Vehicles to be Purchased in FY24