

**LEE COUNTY PORT AUTHORITY
LOQ 23-05 General Architectural and Engineering Services
CONTRACT AMENDMENT (CA)**

Upon the completion and execution of this Contract Amendment, signed by both parties, the parties acknowledge the following work will be performed in accordance with the Contract. The intent of this Contract Amendment is to amend the scope, time or dollars of the contract work. *No work should be performed without the execution of a written Task Authorization, which shall serve as a Notice To Proceed with the work.* All the covenants terms, conditions, provisions and contents of the original Contract, as amended, shall be and are applicable to this Contract Amendment unless specifically identified herein.

Description of work: FMY – Construction Administration Services for the Rehabilitation of Taxiways A3 & D2

(1) Reasons for Amendment:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Programmed CIP Project(s) | <input type="checkbox"/> Budgeted Task/Work |
| <input type="checkbox"/> Unforeseen Site Conditions | <input type="checkbox"/> Error/Omission in Plans/Specs |
| <input type="checkbox"/> Design Change | <input type="checkbox"/> Owner Requested |
| <input type="checkbox"/> Safety Considerations | <input type="checkbox"/> Cost Benefit to Project |
| <input type="checkbox"/> Other: _____ | |

(2) Method of Negotiating Price of Work

- Lump Sum
 Time and Materials
 Unit Prices
 Hourly plus expenses
 Other _____

Method of Negotiating Time of Work:

- _____ Consultant/Contractor Records
 _____ Cost plus fixed fee
 _____ Force Account

(3) Acceptance

It is understood and agreed that the execution and acceptance of this CA constitutes agreement by both parties to amend the Contract in accordance with the represented work and/or conditions. It shall be understood between both parties that this Amendment shall not be effective until approval from the FAA and/or FDOT has been obtained, if required.

MICHAEL BAKER INTERNATIONAL, INC. ARCHITECT/ENGINEER ACCEPTANCE

Signed by: _____
 R. Mark Pitchford Mark Pitchford 7/29/2025
 C267E1091316417...

FDOT: Approved 9-8-25
FDOT Representative

FAA: Approved 9-9-25
FAA Representative

Approved as to form for the reliance of the Lee County Port Authority only:

Robert D. Holborn
 0709AF6D2049408...
 Port Attorney

Signed by:



LEE COUNTY PORT AUTHORITY AUTHORIZATION

By: _____ N/A
Deputy Executive Director or Designee

Board Item By: Kevin Ruane
22FD05F15C7E43A
Chair - Lee County Port Authority Board of Port Commissioners

EXHIBIT A – SUBCONSULTANT/SUBCONTRACTOR INFORMATION

CA No. 41

The CONSULTANT or CONTRACTOR intends to engage the following subconsultant(s) and/or subcontractor(s) to assist in providing and performing the services, tasks, or work required under this Contract Amendment. At any time during the performance of work outlined in this Contract Amendment that the subconsultant(s)/subcontractor(s) identified below change, such change should be sent in writing to the LCPA. Only those subconsultants(s)/subcontractor(s) whereby prior written notification has been given to the LCPA are allowed to perform work under this Contract Amendment.

It is the responsibility of the CONSULTANT or CONTRACTOR to ensure that all subconsultants and/or subcontractors are properly licensed and insured prior to initiating any work in accordance with this contract.

(If none, enter the word "none" in the space below.)

Service or Work to be Performed	Name, Address, Phone and e-mail of Individual or Firm	Estimated Dollar Value of Subcontracted Work	DBE, WBE, or MBE (yes or no)	If Yes, Estimated Dollar Value of DBE/WBE/MBE Work
Aerials	Aerial Innovations 3703 W. Azeele Street Tampa, FL 33609	\$1,000.00	Yes	\$1,000.00
Consulting	ECS Florida, LLC 13891 Jetport Loop, Ste. 20 Fort Myers, FL 33913	\$18,750.00	No	
Electrical	Quantum Electrical Engineering, Inc. 2755 Vista Parkway, Ste. I-12 W. Palm Beach, FL 33411	\$10,220.00	Yes	\$10,220.00

Michael Baker International
 Contract No. 0760
 General A & E Services

Contract Amendment Number: 42
 Task Authorization Number: 39

Item	Task Description	Award Approval Contract Amount	Total Project Budget	Task Contract	Task Amendment	CA Award \$100,000 Level		CA Award \$150,000 Level		CA Award \$180,000 Level		Subcontractor	Tax	Permitting
						CA Award \$100,000 Level	CA Award \$150,000 Level	CA Award \$100,000 Level	CA Award \$150,000 Level	CA Award \$100,000 Level	CA Award \$150,000 Level			
1	PMV - AGS Survey Update		\$ 41,590.00			\$ 41,590.00		\$ 7,095.50		\$ 34,502.50				
2	PMV - FAX Access Exhibit Form		\$2,897.62			\$2,897.62		\$ 2,897.62						\$ 2,897.62
3	PMV - AFFRMaintenance Building Alternative Analysis		\$ 59,331.50			\$ 59,331.50		\$ 40,631.50		\$ 17,500.00				\$ 59,331.50
4	RSW - Cargo Ramp Hangar Evaluation		\$4,652.91			\$4,652.91		\$ 4,652.91						\$ 4,652.91
5	RSW - BHS Improvements	\$236,612.00				\$ 236,612.00		\$ 39,463.00		\$ 197,149.00				\$236,612.00
6	RSW - Bellards Roadways		\$ 18,667.00			\$ 18,667.00		\$ 4,176.00		\$ 14,491.00				\$ 18,667.00
7	PMV - West Ramp Expansion		\$14,335.60			\$14,335.60		\$ 14,335.60						\$14,335.60
8	RSW - Additional Terminal Building Vibration/Monitoring		\$32,567.00			\$32,567.00		\$4,567.00		\$28,000.00				\$32,567.00
9	PMV - North Building Recommendations		\$38,996.00			\$38,996.00		\$18,996.00		\$20,100.00				\$38,996.00
10	RSW - Employee & Cell Lot Expansion Alternatives		\$13,923.48			\$13,923.48		\$13,923.48						\$13,923.48
11	PMV - Hangar O Fash System Decommissioning Bldg		\$19,995.00			\$19,995.00		\$19,995.00						\$19,995.00
12	RSW - Geophysical Services Taxway F		\$17,084.00			\$17,084.00		\$2,607.00		\$14,477.00				\$17,084.00
13	RSW - OTA Fuel System Assessment		\$31,556.00			\$31,556.00		\$2,978.00		\$28,578.00				\$31,556.00
14	RSW - Design Deposition Repair Taxway F		\$9,329.00			\$9,329.00		\$9,329.00						\$9,329.00
15	RSW - BHS Analysis		\$42,371.00			\$42,371.00		\$3,476.00		\$38,895.00				\$42,371.00
16	PMV - Gravel Parking Lot Expansion (VOIDED)													
17	RSW - Employee Lot Expansion - Design		\$21,178.00			\$21,178.00		\$21,178.00						\$21,178.00
18	RSW - Taxway F Deposition Repair Construction Service		\$18,149.00			\$18,149.00		\$6,693.00		\$12,456.00				\$18,149.00
19	PMV - Grave Lot Design & Permitting		\$34,778.38			\$34,778.38		\$2,878.38		\$31,900.00				\$34,778.38
20	BHS Requirements & Concept Check on Standards		\$17,080.00			\$17,080.00		\$17,080.00						\$17,080.00
21	RSW - Aircraft Parking Tool		\$16,256.60			\$16,256.60		\$1,556.60		\$14,700.00				\$16,256.60
22	RSW - Facility Inspection		\$48,446.19			\$48,446.19		\$48,446.19						\$48,446.19
23	PMV - West Ramp Expansion Study		\$29,827.20			\$29,827.20		\$29,827.20						\$29,827.20
24	PMV - West Ramp Expansion Remediation of Roways A3 & D2		\$37,177.72			\$37,177.72		\$279,330.00		\$37,847.72				\$37,177.72
25	PMV - AFFRMaint Facility Programming		\$46,114.00			\$46,114.00		\$33,114.00		\$13,000.00				\$46,114.00
26	PMV - Maint Storage Facility Conceptual Design		\$52,359.00			\$52,359.00		\$36,359.00		\$16,000.00				\$52,359.00
27	PMV - N Quaid Study		\$85,029.66			\$85,029.66		\$85,029.66						\$85,029.66
28	RSW - BHS 5th Warehouse Analysis		\$45,370.00			\$45,370.00		\$6,000.00		\$39,370.00				\$45,370.00
29	RSW - Equate Employee Parking Lot	\$287,064.00				\$287,064.00		\$158,671.00		\$128,393.00				\$287,064.00
30	RSW - BHS Improvements		\$45,810.00			\$45,810.00		\$6,631.00		\$39,179.00				\$45,810.00
31	PMV - West Ramp Electrical Proposal		\$19,425.00			\$19,425.00		\$1,945.00		\$16,480.00				\$19,425.00
32	RSW - Vibration Monitoring Structure Assessment		\$52,050.00			\$52,050.00		\$4,750.00		\$47,300.00				\$52,050.00
33	RSW - FIFF Well Memo and Exhibit		\$14,752.00			\$14,752.00		\$6,152.00		\$8,600.00				\$14,752.00
34	PMV - Rehab of Taxiway A3 & D-2 Building		\$12,945.60			\$12,945.60		\$12,945.60						\$12,945.60
35	RSW - Structural Analysis Floor 2		\$44,056.00			\$44,056.00		\$2,056.00		\$42,000.00				\$44,056.00
36	RSW - BHS Improved Person		\$19,245.00			\$19,245.00		\$2,437.46		\$16,807.54				\$19,245.00
37	PMV - Wash Race Evaluation		\$42,993.50			\$42,993.50		\$42,993.50						\$42,993.50
38	PMV - Runway 23 Altitude Mapping		\$17,869.00			\$17,869.00		\$1,540.00		\$16,329.00				\$17,869.00
39	PMV - CA Services for Runway 23 Taxiway A3 & D2		\$145,136.36			\$145,136.36		\$115,166.36		\$29,970.00				\$145,136.36
	Subtotal	\$523,676.00	\$0.00	\$145,136.36	\$107,671.29	\$398,537.76	\$1,890,075.22	\$1,111,156.82	\$924,054.76	\$1,890,075.22				\$145,136.36

Total Approved Level: \$308,000

EXHIBIT A - SCOPE OF WORK
Page Field Airport (FMY)
Rehabilitation of Taxiways A3 & D2
CONSTRUCTION SERVICES
Lee County Port Authority (LCPA)

Project Background

Michael Baker International, Inc. (CONSULTANT) recently completed the design phase services for the Rehabilitation of Taxiways A3 and D2 (**Figure 1**). This proposal is to provide Construction Phase services for the project.

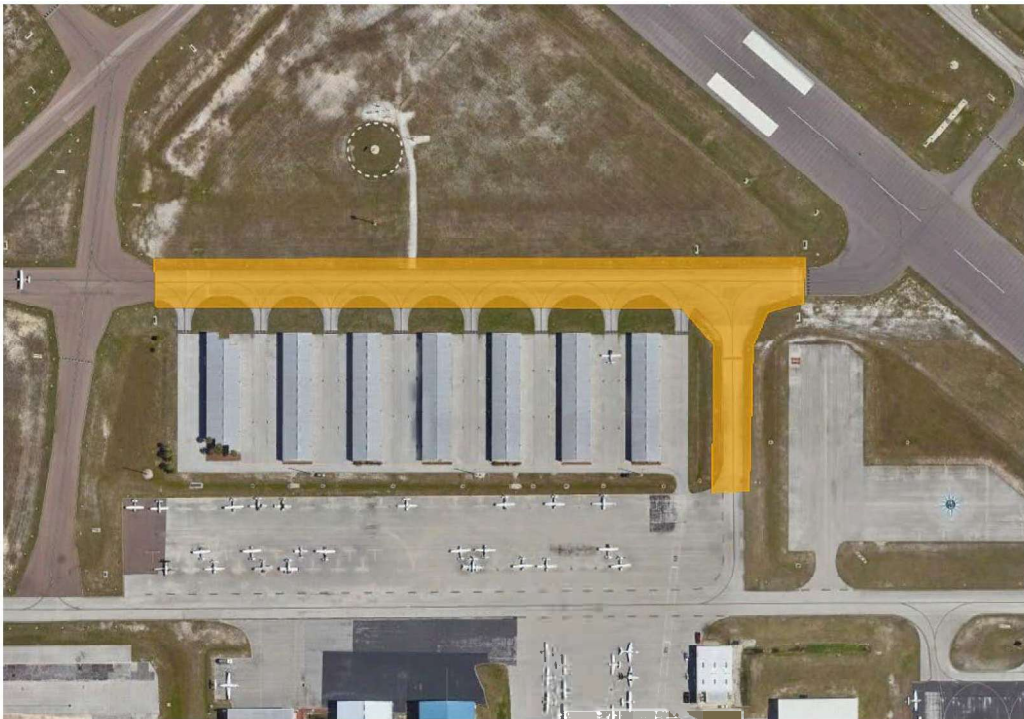


Figure 1 – Project Area

Project Team

The Team of consultants being used for this project and their general roles are listed below:

Firm	Responsibilities	DBE
Michael Baker	Project Management, Construction Administration, Resident Project Representative, Civil Engineering	
Quantum	Construction Administration, Electrical Engineering	X
ECS Florida	Quality Assurance Materials Testing	
Aerial Innovations	Aerial Photography	X

Scope Organization

This scope of work has been divided into the following phases, listed in the anticipated chronological order. Project Management spans across all phases.

- Part 1 – Project Management
- Part 2 – Construction Administration
- Part 3 – Resident Project Representative
- Part 4 – Quality Assurance Materials Testing

Part 1 – Project Management

1.1 Contract Management

This task includes the internal management of the contract including accounting, cost tracking, billing, filing, and record keeping. CONSULTANT will monitor and control budget and schedule. CONSULTANT will prepare, submit, and track invoices to LCPA and receive and process subconsultant invoices.

Deliverables: Invoices with Progress Reports (electronic pdf format)

1.2 Owner and Subconsultant Coordination

CONSULTANT will maintain communications and coordination with LCPA, Stakeholders, and Subconsultants throughout this phase, including monthly project status updates. All coordination with Stakeholders shall be directed through the LCPA's designated Point of Contact. CONSULTANT will maintain communications and coordination with the three (3) subconsultant firms listed above during this phase. Task will include coordinating schedule and site activities and deliverables with overall project schedule and with LCPA.

Deliverables: Email correspondence (upon request)

Part 2 – Construction Administration

2.1 Pre-Construction Meeting

The CONSULTANT's Project Manager and Airfield Engineer will attend the Pre-Construction meeting in-person. One (1) Quantum representative will attend virtually. The CONSULTANT will assist in the preparation of the agenda and minutes.

Deliverables: Preconstruction agenda and minutes (pdf format)

2.2 Engineers' Site Visits

CONSULTANT's Airfield Engineer will conduct monthly site visits, estimated at 2 total visits and prepare a site visit report for each visit. One representative from Quantum will conduct 2 site visits to observe completed or ongoing electrical work.

Deliverables: Site visit reports with photographs (PDF format)

2.3 Construction Progress Meetings

The CONSULTANT's Airfield Engineer will attend all weekly construction progress meetings in person. CONSULTANT's Project Manager, as well as one Quantum will attend weekly meetings virtually. The manhour estimates are based on attending progress meetings throughout a physical construction duration of 10 weeks.

Deliverables: Weekly meeting agendas and minutes (pdf format)

2.4 Technical Submittals

CONSULTANT will review all technical submittals required by the contract documents and provide a review action for each. The manhour estimate is based on reviewing fifteen (15) submittals at an average of two (2) reviews per submittal (3 hrs per submittal).

Deliverables: Submittal review action cover sheet and submittal redline comments (PDF format) transmitted by email.

2.5 Requests for Information (RFIs)

CONSULTANT will respond to Contractor RFIs and provide other technical clarifications to the documents, received through the RPR, as required during construction. The manhour estimates are based on responding to a total of ten (10) RFIs at 2 hrs per RFI.

Deliverables: RFI responses, transmitted by email (pdf or email format)

2.6 Document Updates During Construction

CONSULTANT will prepare revisions to drawings and technical specifications as required during construction and log these revisions on the draw index sheet. Changes will be based on field changes or unforeseen conditions. These document revisions will be issued in the form of an RFI response or Engineering Supplement Instruction (ESI). The manhour estimates are based on performing three (3) document updates during construction at an average of 8 hours per update.

Deliverables: Document Revisions – plans and specifications, transmitted by email (pdf format)

2.7 Materials Testing Reports

The CONSULTANT will review results of contractor quality control and owner quality assurance testing data to verify all required testing is being conducted and test results conform to specification requirements. CONSULTANT's office staff will review the quality assurance testing schedule and quality control testing schedule in coordination with the RPR. The manhour estimates are based on reviewing twenty (20) QA testing reports and twenty (20) QC testing reports.

Deliverables: Email comments on test reports

2.8 Substantial Completion, Punch List, and Final Completion

The CONSULTANT's Project Manager and Airfield Engineer will attend the substantial completion walk through, prepare a site visit report with photographs, and assist the RPR in developing a punch list of items observed to be incomplete or non-compliant with contract documents. The CONSULTANT's Airfield Engineer will return to the site for a final completion walk through to confirm all punch list items have been completed and prepare a letter acknowledging project completion. The manhour estimates are based on two (2) site visits, reports, and punch list.

Deliverables: Substantial completion site visit report with photographs, punch list, substantial completion certificate, final completion letter, final completion certificate (PDF format)

2.9 Record Drawings

A signed and sealed as-built survey and construction red line drawings will be provided to CONSULTANT's office staff by the Contractor and CONSULTANT's RPR. CONSULTANT will prepare record drawings for the project based on the information provided and any changes that the CONSULTANT documented during construction as part of **Task 2.6**. CONSULTANT will also prepare an updated airport-wide base map to reflect the as-built existing conditions to be furnished to LCPA. Quantum will prepare electrical record drawings. CONSULTANT will perform an internal Quality Control review of the Record Drawings.

Deliverables: Record drawings – AutoCAD DWG format, electronic PDF format, updated airport-wide base file (AutoCAD DWG format)

Part 3 – Resident Project Representative (RPR)

3.1 Create Construction Management Files

CONSULTANT will prepare construction management files including:

- Online Document Filing Platform (Teams or similar)
- Daily Report Template
- QA Testing Log
- Submittal and RFI Logs
- Notice of Non-Compliance Form
- Change Order Form
- Meeting Agendas and Minutes Templates
- Substantial and Final Completion Forms

Deliverables: None

3.2 Pre-Construction Document Review

CONSULTANT's RPR will review and familiarize themselves with the construction plans, specifications, cost estimate, and schedule of values in advance of construction. They will also review the final Engineer's Report to understand design rationale and intent.

Deliverables: None

3.3 Develop Construction Management / Quality Assurance Plan (CMP)

CONSULTANT's RPR will prepare a CMP in report format. The CMP will serve as guidance to the LCPA, RPR, and Contractor during construction. The CMP would include topics like general QA and QC plan guidance, engineer's duties, RPR's duties, testing laboratory requirements, expected submittals, QA testing schedule, staffing and management plan, PWL calculations, and testing laboratory accreditations.

Deliverables: Construction Management Plan (PDF format)

3.4 Assist the Owner's Grant Administrator

CONSULTANT's office staff will assist the LCPA's Grant Administrator in tracking costs against the available budget, assisting in the preparation of FAA Quarterly Reports, and in the collection of all required grant closeout documents. This will include Consultant's Certification of Construction, certified test results, final release of lien, and other required documentation.

Deliverables: Construction closeout documents (PDF format)

3.5 Collect, Organize, and Log Technical Submittals and RFIs

CONSULTANT's office staff will collect submittals and RFIs from the field staff and tabulate the submittals using either a spreadsheet, Microsoft Teams, or other online document filing platform. CONSULTANT will track submittal and RFI response times and facilitate timely responses.

Deliverables: Submittal and RFI logs – biweekly or continuously online (PDF or Excel Format or online platform)

3.6 Collect and Organize Construction Photographs

Aerial photographs shall be taken prior to commencement, monthly during construction, and at final completion. Five (5) aerial photographs will be taken of the project site each time to reflect the construction operations and progress of the work. Photographs shall be clean, sharp, and clearly show details. The name and date of the company that performed the work shall be included with all photographs. CONSULTANT's staff will also provide visual documentation of the project through the periodic collection of photographic documentation organized and filed on either CONSULTANT's file server, Microsoft Teams, or other online document filing platform. The digital photographs will be taken with a frequency designed to reveal changes in the progress of the Project, which will augment other project data including daily reports of construction and scheduling updates. CONSULTANT will provide all project photographs to LCPA upon completion as part of the closeout documentation.

Deliverables: Photographs (JPEG format)

3.7 Assist Owner in Resolving Claims and Disputes and Negotiating Change Orders

CONSULTANT will make recommendations, with support from the Design Engineer, for any contract change orders and prepare written reports outlining the need and justification. CONSULTANT will assist in preparing change orders. CONSULTANT will also assist the LCPA in resolving claims and disputes between the Contractor and LCPA and/or designer.

Deliverables: Change order forms and backup, letters responding to claims or disputes (if required) (PDF or Word format)

3.8 Collect and Review Project Closeout Documentation and Prepare Closeout Book

CONSULTANT will assemble all closeout documents and prepare summaries of the various documents including final project cost summary, pay applications, change orders, as-built drawings, O&M Manuals, warranties, certifications, test results, DBE participation summary, final lien releases, RPR daily reports, and Contractor daily reports.

Deliverables: Closeout book (PDF format)

3.9 Full-Time Resident Project Representative (RPR)

The CONSULTANT will provide one (1) full-time Resident Project Representative (RPR) for an average work week of 40 hours, 5 days per week. The total duration of RPR presence onsite will be 10 weeks. RPR will be the CONSULTANT's agent and represent the LCPA's interests at the site. RPR's dealings in matters pertaining to the onsite work shall, in general, be with the CONSULTANT and Contractor, and dealings with subcontractors shall only be through or with the full knowledge of Contractor. The RPR will be primarily located onsite full-time to observe and record construction processes, progress, and quality of work. The RPR duties will also include:

- Serving as the point of contact between the LCPA, CONSULTANT, and Contractor and facilitating that communication.
- Running weekly construction meetings in-person.
- Attending and assisting with weekly or daily onsite job safety meetings.
- Conducting on-site observations of work in progress to assist in determining general construction conformance with the contract documents and permitting conditions. Reporting in writing any deviation from contract documents or observed unsafe conditions.
- Preparing daily inspection reports with photographic documentation.
 - Description of construction activities performed
 - Extents and approximate quantities of work performed
 - Weather conditions

Assumptions and Exclusions

- Scope excludes payment of any permitting fees. It is assumed the Contractor will apply for and pay for the NPDES construction permit.
- Scope excludes hazardous materials surveys and mitigation and associated permitting.
- LCPA will provide the CONSULTANT and subconsultants with access to the site to perform site investigations as necessary.
- All meeting attendance will be virtual unless specifically indicated as in-person attendance.
- Quality Control materials testing is excluded from the scope of work as this will be performed by the Contractor.
- CONSULTANT is not preparing or maintaining a construction schedule, only reviewing, and tracking the Contractor's schedule.
- CONSULTANT's RPR will perform Davis Bacon Wage Rate interviews and collect and file Certified Payrolls.
- If the duration from start of physical construction to substantial completion exceeds 10-weeks, CONSULTANT will receive additional compensation for RPR services which will be negotiated and approved prior to beginning work. Compensation for additional QA Materials testing may also be required.
- If the duration from construction NTP to final completion exceeds 35-weeks (8-months) CONSULTANT will receive additional compensation for construction administration services.
- Scope excludes CM related to handling hazardous materials.
- Scope excludes gopher tortoise and burrowing owl surveys.
- Hard copy deliverables are not included unless specifically stated otherwise in this scope of work.
- LCPA may negotiate additional contract(s) with CONSULTANT for services beyond the scope or assumptions of this project for PROJECT related services not specifically identified above.
- Except upon written instructions of the CONSULTANT, RPR shall not:
 - Authorize any deviation from the contract documents or approve any substitute materials or equipment.
 - Exceed limitations of the CONSULTANT's authority as set forth in the contract documents.
 - Undertake any of the responsibilities of the Contractor, subcontractors, or Contractor's superintendent, or expedite the work.
 - Advise on or issue directions relative to any aspect of the means, methods, techniques, sequences, or procedures of construction unless such is specifically called for in the contract documents.
 - Issue directions as to Contractor's safety programs in connection with the work.
 - Accept shop drawing or sample submittals from anyone other than the Contractor.
 - Authorize COUNTY to occupy or utilize the project in whole or in part, without the approval of the CONSULTANT.

- Participate in specialized field or laboratory tests, or inspections conducted by others except as specifically authorized by the CONSULTANT.
- Quality Assurance (QA) materials testing assumptions:
 - Sixty-five (65) calendar day construction duration.
 - QA testing services is assumed to include:
 - Subgrade compaction testing
 - Limerock (P-211) base course compaction testing
 - ACC pavement (P-401) testing
 - Sample pickups not in conjunction with other onsite work
 - One (2) soil type for subgrade soil testing
 - 1 shift per day of paving at asphalt plant, 11 days of paving
 - It is assumed that light cans will be precast and not require QA concrete testing.