



## House Bill 7013 Special Districts Fiscal Year 2024/2025 Plan

### Goal:

Comply with the requirements of HB 7013 Special Districts. File annual program objectives and activities on the Lee County Port Authority (LCPA) website by Nov.1, 2025. By Nov. 1 each year thereafter, publish report on the LCPA website detailing:

1. Goals and objectives achieved by the district, as well as the performance measures/standards used to make that determination. *All goals and objectives for FY25 were met by the Lee County Port Authority.*
2. Goals and objectives the district failed to achieve. *The Lee County Port Authority did not fail to achieve any goals objectives for FY 24/25*

### Objectives:

1. Lee County Port Authority Aircraft Rescue & Fire Fighting Department (ARFF) will:
  - a) Pass the annual Federal Aviation Administration Part 139 inspection.  
*Objective 1a Achieved: Southern Region Lead FAA Inspector visited RSW from May 14 to May 16, 2025. He completed an inspection of the ARFF Training records, apparatus and firefighter gear; all of these items were found to be in compliance. Additionally, he required a timed-response drill, which ARFF completed within the required time allotment for three minutes or less.*
  - b) Aircraft Rescue & Fire Fighting will report all incidents, as required by law, to the National Fire Incident Reporting System on an annual basis.  
*Objective 1b Achieved: ARFF attended 1,379 calls for service in FY 2024-2025 and they were reported to the NFIRS on Oct. 1, 2025.*

2. Lee County Port Authority Police Department will file:
- a) Monthly crime data with the Florida Department of Law Enforcement, as required by law.  
*Objective 2a Achieved: All data required has been reported through the specified Florida Department of Law Enforcement reporting portal. The last report was submitted Oct. 1, 2025.*
  - b) Quarterly reports with the Florida Highway Safety and Motor Vehicles, as required by law.  
*Objective 2b Achieved: All data required has been reported with the Florida Department of Highway Safety and Motor Vehicles. The last report was submitted Oct. 1, 2025.*
  - c) A quarterly report with the Florida Department of Law Enforcement Office of Domestic Security identifying tabletop exercises, drills, functional or full-scale exercises performed by the LCPA Police Department.  
*Objective 2c Achieved: All data required has been reported through the specified Florida Department of Law Enforcement reporting portal. The last report was submitted Oct. 1, 2025.*
  - d) An annual compliance audit for Criminal Justice Information Systems.  
*Objective 2d Achieved: The Florida Department of Law Enforcement was onsite and completed the compliance audit on March 24, 2025.*
  - e) A monthly activity statistics report to the Intercept Task Force for human trafficking and Homeland Security Investigations.  
*Objective 2e Achieved: All activity statistics have been reported as required. The last report was submitted to the Task Force on Oct. 1, 2025.*
  - f) Law enforcement officer training certification to the Florida Department of Law Enforcement every four years.  
*Objective 2f Achieved: This is an ongoing reporting requirement that occurs on the anniversary date of each officer. All officers are current on their certifications and training and the records have been submitted, as required.*
  - g) Annual training records and certifications to the Federal Bureau of Investigation for each officer assigned to the Hazardous Devices Squad.  
*Objective 2g Achieved: This is an ongoing reporting event. Incidents, training and certifications are uploaded to the federal government website as they occur. The Hazardous Devices Squad is in full compliance and fully certified.*
  - h) Comply with Transportation Security Administration requirements for the submission of canine officer and canine records.  
*Objective 2h Achieved: This is an ongoing reporting event. Training and testing records are updated daily through the federal government website. All canine teams are fully certified and completed their annual evaluation with a 100 percent pass rate.*

3. The Lee County Port Authority's general aviation airport, Page Field, will maintain a valid Florida Public Use Airport License, in accordance with Chapter 330, Florida Statutes by:
  - a) Having a current Security Plan on file with the Florida Department of Transportation.  
*Objective 3a Achieved: Page Field's updated Security Plan was formally approved by the FDOT Aviation Operations Administrator on Aug. 27, 2025.*
  - b) Having a current Diesel Exhaust Fluid Mitigation Plan on file with the Florida Department of Transportation.  
*Objective 3b Achieved: Page Field has a Diesel Exhaust Fluid Mitigation Plan on file with FDOT that was deemed as consistent with Chapter 14-60.012, Florida Administrative Code as of Sept. 8, 2025.*
  - c) Complying with Florida Administrative Code, Rule 14-60.007 (7)(c) for control of unauthorized vehicles and pedestrian access within the aircraft movement area.  
*Objective 3c Achieved: Page Field has complied with the use of perimeter fencing, key-coded gate access controls, CCTV and periodic inspections.*
4. As required by Florida Statute 332.0075(2)(d), provide a link on the Lee County Port Authority website to the Southwest Florida International Airport Master Plan.  
*Objective #4 Achieved: [Link to Master Plan on website](#)*
5. As required by Florida Statutes 62-762.401, renew, on an annual basis, the facility registration for above-ground storage tanks with the Florida Department of Environmental Protection.  
*Objective #5 Achieved: The above-ground storage tanks at Southwest Florida International Airport (RSW) and Page Field (FMY) were registered with the Florida Department of Environmental Protection on June 10, 2025.*
6. Adopt airport zoning regulations, as required by Florida Statutes 333.03.  
*Objective #6 Achieved: Airport zoning regulations per F.S. 333.03 are adopted and included under Lee County Land Development Code, Chapter 34, Article VI - District Regulations, Division 12, Airport Compatibility District.*
7. Submit annual certification to the Florida Department of Transportation in accordance with the requirements of Florida Statute 332.0075.  
*Objective #7 Achieved: Section 332.0075, F.S., requires the governing bodies of small, medium and large hub commercial service airports to post specified information on its website. LCPA certified compliance through the Florida Department of Transportation (FDOT) Florida Aviation Database (FAD). [Link to Governance](#) and [Reports and Statistics](#) pages.*
8. Submit Disadvantaged Business Enterprise (DBE) participation data in federally funded projects to the Federal Aviation Administration Office of Civil Rights annually.  
*Objective #8 is no longer required by the Federal Aviation Administration Office of Civil Rights and will not be in the 2025/26 Strategic Plan.*

9. Submit the Airport Concession Disadvantaged Business Enterprise Program (ACDBE) Report to the Federal Aviation Administration Office of Civil Rights annually.  
*Objective #9 is no longer required by the Federal Aviation Administration Office of Civil Rights and will not be in the 2025/26 Strategic Plan.*
10. Annually submit a balanced budget for the Lee County Port Authority to the Board of Port Commissioners.  
*Objective #10 Achieved: Balanced FY 25-26 Budget submitted and approved on Sept. 16, 2025. [Link](#) to Adopted Budget on website*
11. Annually file Form FAA 5100-126-Financial Government Payment Report.  
*Objective #11 Achieved: [Link](#) to FAA CATS 126 on website (financial reports)*
12. Annually file Form Federal Aviation Administration Form 5100-127-Operating and Financial Summary.  
*Objective #12 Achieved: [Link](#) to FAA CATS 127 on website (financial reports)*
13. In accordance with 14 CFR Part 158, file the Passenger Facility Charge Report quarterly to the Federal Aviation Administration.  
*Objective #13 Achieved: Revenue and expenditures must be filed into SOAR, the Federal Aviation Administration's database, within 30 days after the end of each quarter. The most recent quarter was filed on Oct. 27, 2025.*
14. File the Lee County Port Authority's maintenance of the Foreign Trade Zone (FTZ) Annual Report with the U.S. Department of Commerce, International Trade Administration.  
*Objective #14 Achieved: FTZ annual reports are due by March 31 each year, for the preceding year of activity. Report was filed on March 13, 2025.*
15. Maintain records in compliance with the Florida Department of State Division of Library and Information Services, General Records Schedule GS1-SL.  
*Objective #15 Achieved: All records have been maintained in compliance with General Records Schedule GS1-SL.*
16. Annually file the Records Management Compliance Statement with the state of Florida.  
*Objective #16 Achieved: The most recent Fiscal Year 2023-2024 Records Management Compliance Statement was filed with the Department of State Records Management Program on Nov. 20, 2024 in compliance with Section 257.36(5), Florida Statutes and Rule 1B-24.003(9), Florida Administrative Code.*