

## **Responsibilities and Expectations of Small Group Leaders/Facilitators**

1. **Model discipleship and leadership** through a close, personal walk with Jesus. A leader/facilitator must be a member in good standing at First Baptist Church, Joplin.
2. **Shepherd the group** by connecting with group members regularly.
  - \* weekly correspondence on off days
  - \* oversee accountability of group and report to appropriate leadership
  - \* help with shepherding in hospital visits, meeting needs, and keeping the church connected to the needs of the member, bridal and baby showers, reaching out and checking in on absent group members, etc.
3. **Administrate the group** by utilizing the gifts of your group attendees to meet the needs of the group (hospitality, childcare issues, fellowships, etc.) and recording attendance through CCB. What gets recorded gets rewarded and what gets rewarded gets repeated.
4. **Mentor the group** by seeking to identify and raise up new leaders. In looking for leaders, consider the "4 C's" Character, Competency, Capacity and Chemistry.
5. **Champion groups** by promoting groups at group promotional weekends or functions and reaching out and inviting others without a group to be a part.

### A leader/facilitator must ensure:

1. A suitable location for study is secured. Availability, size, place for kids (if necessary) I.T. issues, etc must be taken into account and remedied before the group meets.
2. An appropriate curriculum is chosen or series of discussion guides. Options will be available through First Baptist's Rightnowmedia channel. Other options can be recommended by staff.
3. If childcare is needed, the leader/facilitator must ensure the need is met.
4. Group fellowships and service opportunities are a big part of group life and help us better meet the goal of "connecting relationally and growing spiritually". These opportunities need to be planned, scheduled and communicated to the group. We recommend at least one fellowship and service opportunity a semester.
5. The leader/facilitator does not need to accomplish all of these themselves but must ensure they are accomplished. Feel free to delegate as necessary.

### Becoming a group leader

1. Must have a sponsor/nominator.
2. Must complete a leader application. Link is available at [firstjoplin.org/resources](http://firstjoplin.org/resources) and CCB.
3. Must have attended one leader training. Training sessions to be announced.