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## Scheduling and Reminder Phone Calls

The Natural Way uses Google Calendar to schedule appointments with clients. When appointments are booked, the following information is logged in Google Calendar:

- First and last name
- Phone number
- Email address
- Practitioner you are scheduled to see

This information confidential and personal in nature. Our calendar is password protected, and only Natural Way clinic staff is given access. However, although we are very careful on our end to keep this information confidential, you should know that bookings in Google Calendar are not encrypted and may exist indefinitely. We cannot guarantee the security of information logged in Google Calendar. We require your explicit consent to store your information on this platform.

Please note that in order to receive reminder calls for your appointment, your name, phone number, email address and the practitioner you are seeing, will need to be logged in Google Calendar.

I \_\_\_\_\_ consent to having my personal health information, as listed above, stored in Google Calendar.      Yes      No

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Client signature

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Date