Park Cities Presbyterian Church Lost Receipts Report

Employee:			
I verify that I	incurred the following expen	ses in relation to my work as a s	taff member
of Park Cities	Presbyterian Church. I am ur	nable to present receipts for the	se specific
expenses bec	ause I either failed to reques	t receipts or have lost them.	
Date	Retailer	Business Purpose of Expense	\$ Item Amount
Employee Signa	ature:	·	
Date:	Signed:		